SKILLS MAPPING FOR TEACHERS AND TRAINERS

In this survey we would like to find out about your attitudes towards digital tools in teaching-learning process.

1. Gender*
   - Female
   - Male

2. Age*
   - Under 20 years
   - 20-29 years
   - 30-39 years
   - 40-49 years
   - 50-59 years
   - Over 60 years
3. Which country do you live in?*

- Belgium
- Finland
- Ireland
- Italy
- The Netherlands
- Norway
- Other, please specify

4. Which organization do you work at?*

- AVO, Norway
- CVO, Belgium
- FMD, Italy
- KWETB, Ireland
- Luksia, Finland
- ROCWB, The Netherlands
- Other, please specify
5. How long have you been working as a teacher/counsellor? *

- [ ] 0-5 years
- [ ] 6-10 years
- [ ] 11-20 years
- [ ] Over 20 years

6. What are your key target groups? (you can select several options)*

- [ ] Adult immigrants
- [ ] Young adults
- [ ] Adult learners with learning disabilities
- [ ] Adult early school leavers
- [ ] Work-based learners
- [ ] Unemployed adults
- [ ] Adults in secondary education
- [ ] Other, please specify

[ ] Other, please specify
7. What is your main field of teaching? (you can select several options)*

☐ Second Language Teaching
☐ ICT
☐ Vocational Education
☐ Special Education
☐ Student Counselling
☐ Secondary Education
☐ Adult Basic Education
☐ Literacy/ Numeracy Teaching
☐ Second Chance to Learn
☐ Other, please specify
8. Do you have direct access to use the following devices in your teaching or counselling?

<table>
<thead>
<tr>
<th>Device</th>
<th>Access</th>
<th>Access and I use it</th>
<th>Access but I never use it</th>
<th>Access and I use it sometimes</th>
<th>Access and I use it often</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computers *</td>
<td></td>
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<tr>
<td>Laptops *</td>
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<tr>
<td>Tablet computers *</td>
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<tr>
<td>Smartphone *</td>
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<tr>
<td>Smart board *</td>
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<tr>
<td>Data or video projector *</td>
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<tr>
<td>Recording equipment (e.g. microphone or webcam) *</td>
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<tr>
<td>Speakers or sound system *</td>
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</tbody>
</table>

9. How often do you use the following digital tools for personal and/or professional/teaching purposes? Please, fill 0-3 in the chart (N.B. you have to fill in all the boxes)

0 = never
1 = rarely
2 = sometimes
3 = often
<table>
<thead>
<tr>
<th>Technology Type</th>
<th>For Personal Purposes</th>
<th>For Educational Purposes</th>
<th>For Other Professional Purposes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic digital tools (e.g. Internet, Word)</td>
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<tr>
<td>Social media (e.g. Facebook)</td>
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<td>Video resources (e.g. YouTube)</td>
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<tr>
<td>Cloud services (e.g. GoogleDrive)</td>
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<tr>
<td>Communication tools (e.g. Skype or WhatsApp)</td>
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<tr>
<td>Online dictionaries and encyclopedia (e.g. Wikipedia)</td>
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<tr>
<td>Virtual learning environments (e.g. Moodle or Edmodo)</td>
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<tr>
<td>Presentation tools (e.g. PowerPoint or Prezi)</td>
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<tr>
<td>Quizzes (e.g. Kahoot! or SurveyMonkey)</td>
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<tr>
<td>Video editing tools (e.g. Blubbr or EdPuzzle)</td>
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<tr>
<td>Blogs (e.g. Blogger or WordPress)</td>
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<tr>
<td>ePortfolios (e.g. GoogleSites)</td>
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<tr>
<td>Image editing tools (e.g. PhotoShop)</td>
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<tr>
<td>Audio recording tools (e.g. Vocaroo)</td>
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</tbody>
</table>
10. How confident you are to use the following devices?

<table>
<thead>
<tr>
<th>Device</th>
<th>Not confident</th>
<th>Very confident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Laptop *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Tablet Computer *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Smart Phone *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Smart Board *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Data/Video Projector *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
<tr>
<td>Microphone/ Webcamera *</td>
<td>○ ○ ○ ○</td>
<td></td>
</tr>
</tbody>
</table>
11. To what extent would the following measures help you to improve and extend your use of ICT in teaching or counselling?

<table>
<thead>
<tr>
<th>Measure</th>
<th>Not at all</th>
<th>Very much</th>
</tr>
</thead>
<tbody>
<tr>
<td>More practice *</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>More training in educational software *</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>More time *</td>
<td></td>
<td></td>
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<tr>
<td>More technical support *</td>
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<tr>
<td>Better access to technical equipment *</td>
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<tr>
<td>More materials *</td>
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<tr>
<td>Peer support or learning *</td>
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</tbody>
</table>

12. How many hours of ICT related training have you received in the last 12 months?*

- 0 hours
- 1-4 hours
- 5-10 hours
- 11-20 hours
- More than 20 hours
13. Are your students allowed to use their own devices listed below in classroom for learning purposes?

<table>
<thead>
<tr>
<th>Device</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laptop *</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tablet computer *</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mobile phone without Internet connection*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smartphone *</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other recording devices *</td>
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</tr>
</tbody>
</table>
14. What do you think your students should be able to do with the **computer**?

*(Please, select the 8 most important options)*

* 

- Read and write e-mails
- Search for information online
- Read newspapers or watch news
- Browse job advertisements
- Browse training/education advertisements
- Use social media (Facebook, Twitter, Instagram etc)
- Use online banking
- Order merchandise from online stores
- Study second-language
- Write texts
- Use spreadsheets software (eg. Excel)
- Use image processing software (eg. Photoshop)
- Make phone and video calls (eg. Skype)
- Use dictionaries (Wikipedia, Wiktionary etc)
- Use calendar
- Use applications or websites with maps or journey planners
- Use e-library
- Watch video clips (YouTube, Vimeo etc)
- Follow blogs or vlogs
- Play games
- Use cloud services
☐ Download and play music
☐ Learn literacy by using educational software
☐ Other, please specify
15. What should your students be able to do on **smart phone or tablet computer**?

*(Please, select the 8 most important options)*

* 

- Make phone calls
- Send SMS
- Read and write e-mails
- Take photos
- Use calendar
- Use alarm clock
- Use messaging and call applications (WhatsApp, Skype, Snapchat etc)
- Use online banking applications
- Use social media (Facebook, Instagram, Twitter etc.)
- Read newspapers or watch news
- Search for information online
- Study second-language
- Use dictionary applications
- Use navigation applications
- Use library applications
- Use weather applications
- Watch video clips (YouTube, Vimeo etc)
- Follow blogs or vlogs
- Use sport/training applications
- Play games
- Use cloud services
- Download/ play music
- Use educational software to learn literacy
- Other, please specify
16. What other digital skills would you like to learn for your profession?


17. Other comments or ideas


Thank you for answering!